

## CHILD SAFETY AND WELLBEING SAFEGUARDING CLUB CHECKLIST

All children and young people who participate in rugby union competitions and programs have a right to be safe, feel safe and play safe.

The following checklist provides associations/clubs with key information when developing their policies and procedures to ensure child safe practices and a culture of child safety at association/club level.

### 1. ENDORSE

Endorse and minute the following documents at the next committee meeting;

- A Child Safety & Wellbeing Commitment Statement
- The association/club will adhere to Rugby AU's Child and Young Person Safeguarding Policy
- The appointment of Child Safety Officer or MPIO

### 2. COMPLY

Make sure your association/club meets State or Territory government compliance requirements for all relevant child-related roles.

- All volunteers, employees and people working with children in your association/club have a current Working With Children (WWC) Card (unless exempt)
- An up-to-date employee/volunteer register or linked to a portal is maintained for all cardholders
- No volunteer, employee or person is allowed to start or continue any activity if their card is not valid or they are not appropriately linked/recorded ('No Card, No Link, No Start')

### 3. PROMOTE

Are the safeguarding documents publicly available and accessible for members to view on your website, posters at your club and/or social media posts.

### 4. REPORT

All concerns MUST be lodged through the Report a Concern page on Rugby AU's website

### 5. REVIEW

Continually review and update your association/club's safeguarding approach by working through the 10 Child Safe Standards. Refer to your State & Territory governments bodies for relative templates, guidance and training to prioritise actions and track progress.