

GENERAL INFORMATION

Lead Area:	RUGBY SERVICES
Lead Procedure Title:	TEAM FORFEIT PROCEDURE
Date last modified:	April 2024

SCOPE OF RESPONSIBILITY

This procedure is to be followed if a team has no other option but to forfeit a scheduled match.

This procedure is aimed at dealing with the process and consequences of a forfeit.

STEPS – Forfeit BEFORE match commences

STEP	DESCRIPTION OF ACTION	RESPONSIBLE
1	Players or team managers become aware of insufficient players to field a Team are to inform their <u>club secretary</u> on Thursday prior to the scheduled match	Players/ Managers
2	By 8:00pm on the Thursday prior to the match, the <u>Club Secretary</u> must: <ul style="list-style-type: none"> • Telephone or Email the opposition club secretary & • Email info@sa.rugby 	Club Secretary
3	RUSA will contact the South Australian Referee’s Association who was scheduled to referee the match.	RUSA
4	Should the communication be <u>after</u> 8:00pm on the Thursday prior to the match: <ul style="list-style-type: none"> - The Club Secretary must contact the opposition Club Secretary and/or Team Manager and RUSA immediately upon becoming aware of the forfeit or lack of numbers; and - The club will incur a fine of \$500 for each such game, payable to RUSA within 7 days of the time scheduled for the forfeit Match (unless waived in writing by notice to the club from RUSA). - The money will be distributed between the affected club and the Referee Association 	Club Secretary/ Team Manager/ RUSA
5	Competition points for the forfeit match will be awarded to the opposing team based on a winning margin of twenty-eight to nil (4 tries with conversions). <u>Only the opposing team will be permitted to submit a team sheet for the forfeited match. Submitted Team Sheet must have a minimum of 11 and a maximum of 23 players listed.</u>	RUSA

STEPS – Forfeit AFTER match commences

STEP	DESCRIPTION OF ACTION	RESPONSIBLE
1	After a match commences, if a team is unable to have at least 11 players participating in the match, then the team will be deemed to have forfeited the match. Participating players includes players on the field, reserve players and temporarily unavailable players (e.g., yellow card, blood injury) Participating players excludes players who are injured and unable to return to play or sent off (red card)	Players/ Managers

* This procedure has the effect of a Rule under the Competition Rules issued by the Union and terms used in this procedure and defined in the Competition Rules have the same meaning in this procedure and the rule of interpretation set out in the Competition Rules also apply to this procedure.

2	<p>Forfeit after match commences, but before Half Time</p> <p>Only the opposing team will be permitted to submit a team sheet for the forfeited match. Submitted Team Sheet must have a minimum of 11 and a maximum of 23 players listed.</p>	RUSA
3	<p>Forfeit after match commences, and during or after half time</p> <p>Both teams will be permitted to submit their team sheets accordingly.</p>	Team Manager/ RUSA

OTHER INFORMATION

- Clubs are to be aware that they can only forfeit their lowest grade on any particular day.
- If a club forfeits any match in Senior Men, then that team and all lower grade Senior Mens teams of that club shall be deemed to have forfeited their match in that same round, unless otherwise decided by the union and confirmed in writing prior to the round commencing.

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