Xplorer guidance document
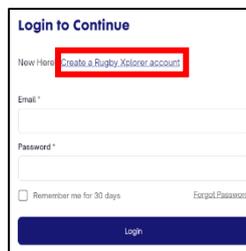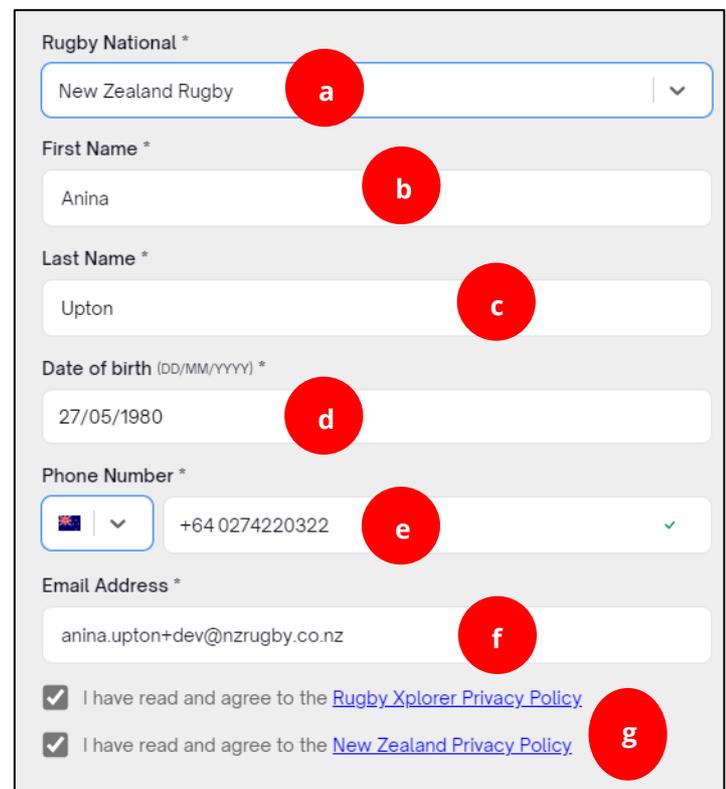
HOW TO CREATE A PROFILE

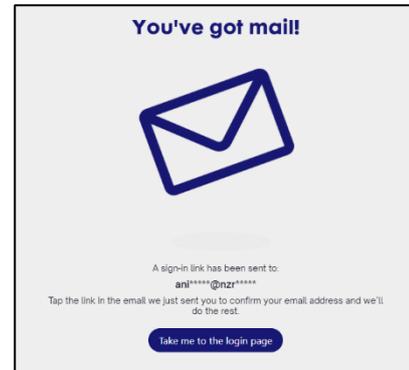### Access Xplorer:

You can access Xplorer in various ways. To access via direct link, click on:
https://myaccount.rugbyxplorer.com.au

Create a profile:

1. Click on **"Create a Rugby Xplorer account"**.

2. A **"Sign Up"** page will appear.

3. Complete the fields as follows:
   a. Select **"New Zealand Rugby"** from the dropdown menu.
   b. Type in your **"First Name"**.
   c. Type in your **"Last Name"**.
   d. Type in your **"Date of Birth"**.
   e. The flag under **"Phone Number"** automatically changes to the NZ flag once you selected NZR above. Type in your mobile number.
   f. Type in your **"Email Address"**.
   g. Click on the **"Rugby Xplorer Privacy Policy"** link (this will open up in a new tab). Read the contents and close the tab. This will automatically "tick" the box for you. & Click on the **"New Zealand Privacy Policy"** link (this will open up in a new tab). Read the contents and close the tab. This will automatically "tick" the box for you.

4. Click **"Next"**.

5. A **"You've got mail!"** pop up will appear. Go to your email inbox.

6. Click on the **"Verify Email"** button in the email.

7. A new **"Set Password"** tab will open. Decide on a password and type it in two times. Then click **"Confirm"**.

You can now log into your created profile. Please see our next guidance document *"How to log into an existing profile"* for the steps on how to login.