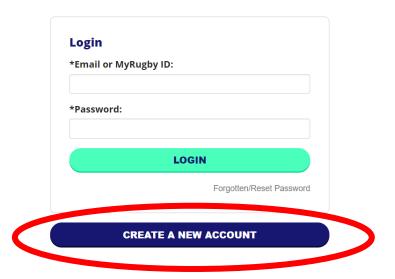


# INTEGRITY ONLINE USER GUIDE RUGBY LEARNING CENTRE

#### First Time Users

- 1. Go to the Rugby Portal to access the Rugby Learning Centre for the first time by clicking the below link
  - https://rugby.force.com/rugbyportal/RL\_Login?startURL=%2Frugbyportal
- 2. Click 'Create a New Account'

## **Rugby Portal**



- 3. Enter your email address into the provided text box and click 'submit'.
- 4. Enter your contact details and submit.
- 5. Once your log in details are confirmed, follow from Step 2 below.



#### **Returning Users**

1. Go to the Rugby Portal at the below link https://rugby.force.com/rugbyportal/RL Login?startURL=%2Frugbyportal

Enter your login details as shown below – if you have forgotten your password you can reset it by clicking 'Reset Password'

## **Rugby Portal**

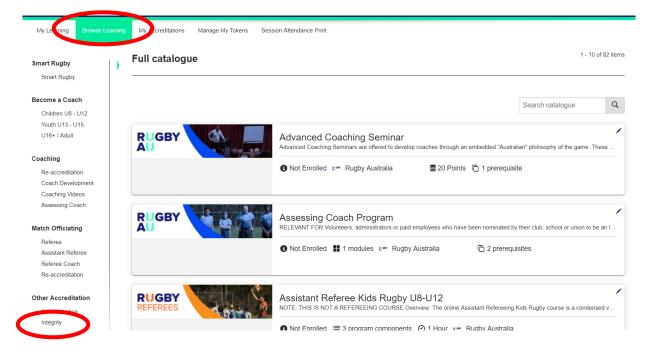


2. Once logged in, select the 'Rugby Learning Centre'



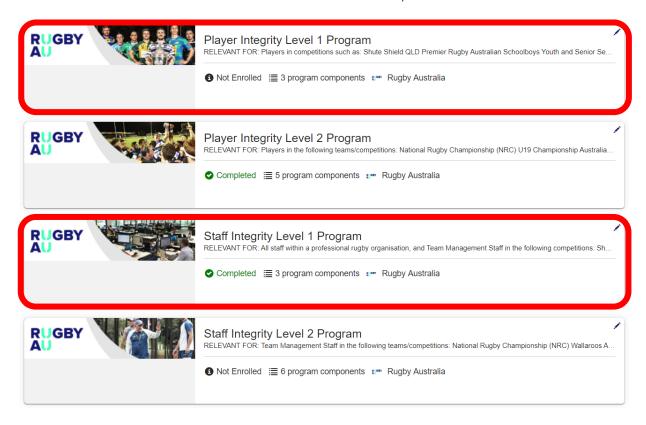


3. Once in the Rugby Learning Centre click 'Browse Learning at the top of the screen and select 'Integrity' on the left-hand side.





4. To begin click on the Player Integrity Level 1 Program (which covers the Rugby AU Anti-Doping Code, Rugby AU Anti-Corruption and Betting Policy and Rugby AU Code of Conduct) or the Staff Integrity Level 1 Program (which covers the Rugby AU Anti-Corruption and Betting Policy, Rugby AU Code of Conduct and Member Protection & Inclusion).



- 5. Once in the Program select  ${f ENROL}$  and then 'launch' for each course.
- 6. Your 'Accreditation Certificate' will be available 24 hours after completion of the program under the 'My Accreditations' tab.