

CHILD SAFETY OFFICER/MEMBER PROTECTION INFORMATION OFFICER

POSITION DESCRIPTION

POSITION	Child Safety Officer (CSO) / Member Protection Information Officer (MPIO)
REPORTS TO	Club/Association Committee
PURPOSE	<p>The CSO/MPIO role is a volunteer role appointed by the Clubs' Committee. The role will serve as the first point of contact for club community members and others who have concerns about a child or young person within the club and provide advice and support to assist that person with making a report.</p> <p>The CSO/MPIO will lead the child safety message and ensure that the club/association has implemented practices and procedures in line with Rugby Australia and the State Child Safe Standards.</p>
DUTIES	<ul style="list-style-type: none"> • Communicate and promote awareness and understanding of Safeguarding Policy and Procedures within club/association. • Help adults at the Club understand their obligations to protect children and young people and promote their rights, creating a welcoming and safe environment for children and young people. • Be the point of contact for all safeguarding of children and young people matters. • Advise the Committee on roles that require a Working with Children Checks • Ensure the club undertakes correct screening of people in accordance with the current safeguarding laws and legislation and that appropriate records are maintained. • Attend Committee meetings and ensure that child safety is a standing agenda item for each meeting and all decisions are being made with the safeguarding of children and young people in mind. • Work with the Committee to assess risks to children and young people and develop strategies and action plans to minimise the risks. • Ensure all complaints, allegations and/or suspicion of Prohibited Conduct are reported to the Police and/or Rugby Australia's Report a Concern
ROLE REQUIREMENT	<ul style="list-style-type: none"> • Must have a valid Working with Children Check (or equivalent). • Undertake training on safeguarding and/or child safety issues, as directed by the Club, Association, Member Union and Rugby Australia.
TRAINING	<ul style="list-style-type: none"> • Rugby Australia Code of Conduct online module • Rugby Australia Child & Young Person Safeguarding online module