

GENERAL INFORMATION

Lead Area:	RUGBY SERVICES
Lead Policy Title:	MATCH RESULTS NOTIFICATION PROCEDURE
Date last modified:	February 2023

SCOPE OF RESPONSIBILITY

This procedure is to be followed by all Clubs following each round of the Season for U12 to Senior Rugby matches that have been played to ensure results are available via social media, Print Media and/ or Website.

RELATED DOCUMENTS

This policy and procedure should be read in conjunction with the Rugby Australia Club Administration Help Resources and Guides

STEPS

STEP	DESCRIPTION OF ACTION	RESPONSIBLE
1	Details of all matches (e.g. team sheet, cards, scores etc) must be recorded in the Rugby Xplorer Match Day app (available from iTunes or Google Play app stores). For assistance with the Rugby Xplorer Match Day app, please see the online help guides, contact your Club Committee or contact RUSA Rugby Services team.	Team Managers/ Club Official
2	The match scores of U12 through to Seniors must be submitted (closed) on the Rugby Xplorer Match Day app by 5:30pm on the day of the scheduled match . This is to ensure RUSA can make the results available in The Sunday Mail print media (which closes by 6:00pm Saturday afternoon). Failure to submit your score as above, or if your match ends after 5:30pm on the day of the scheduled match, your match results may not appear in Print Media. In cases where the match finishes after 5:30pm on the day of the scheduled match, match scores must be submitted as soon as reasonably practicable following the end of the match.	Team Managers/ Club Official
3	Team Managers are responsible for agreeing to a match score prior to submission via the Rugby Xplorer interface, immediately after the conclusion of the respective fixture. Any reported discrepancies or disputes will be reviewed and investigated by the Competition Manager on the following business day.	Team Managers/ Club Official
4	In addition to Team Managers submitting scores on the Rugby Xplorer Match Day app, Referees will also submit their score record via a separate referee scorecard. This will be referenced when investigating score discrepancies and ensuring accurate reporting of incidents (red/yellow/blue cards) and serious injuries.	Referee

* This procedure has the effect of a Rule under the Competition Rules issued by the Union and terms used in this procedure and defined in the Competition Rules have the same meaning in this procedure and the rule of interpretation set out in the Competition Rules also apply to this procedure.