



GIFTS AND ENTERTAINMENT POLICY

USA Rugby GIFT DISCLOSURE FORM

Please complete this form immediately upon receipt of gifts¹ received in your capacity as an employee or representative of USA Rugby.

Name: _____

- | | | |
|--|---|------------------------------------|
| <input type="checkbox"/> USA Rugby Employee Volunteer | <input type="checkbox"/> USA Rugby Board Member | <input type="checkbox"/> USA Rugby |
| <input type="checkbox"/> USA Rugby Committee Member | <input type="checkbox"/> USA Rugby Hearing Panel Member | |
| <input type="checkbox"/> USA Rugby Task Force Member | <input type="checkbox"/> Athlete Representative | |
| <input type="checkbox"/> Contractor | | |
| <input type="checkbox"/> Other (please specify): _____ | | |

Describe the gift(s) received:

- The value of the gift is estimated at \$_____. Note: This is a good faith estimate based on retail value. If the value cannot reasonably be estimated or determined, so state.
- Please describe the source of the gift (name and relationship to USA Rugby) and under what circumstances it was received:

- ☐ Current business partner: _____
- ☐ Prospective business partner: _____
- ☐ Other: _____

- Indicate below any matters pending or likely to arise in the future that might involve the donor: _____

Certification: I certify that this gift was not solicited.

SIGNATURE: _____

DATE: _____

Send this completed form to:

¹ USA Rugby defines personal gifts as items of value provided by individuals and/or organizations with present or prospective business relationships with USA Rugby. See USA Rugby Gift and Entertainment Policy for exceptions to this definition.

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